



North Ridge Estates Earthwork Notification and Reporting Form

This Form consists of two parts: *Notification* and *Reporting*. The Notification Section is required to be completed and submitted by the property owner or representative to the Department of Environmental Quality (DEQ) at least 90 days prior to the date any ground disturbing or construction activities are scheduled to begin except for emergencies, system failures, or time-critical repairs. **Written approval from DEQ is required before proceeding with activities.** The Reporting Section is required to be completed and submitted by the property owner or representative to the DEQ within 45 days of the completion of work.

This Form is not required for minor activities such as installation of fence posts, plantings, or other such activities that go no deeper than two feet below the ground surface and conclude with the protective cap being restored to original grade.

Owners should ensure excavation work does not impact underground utilities by calling the Oregon Utility Notification Center (811) prior to performing any excavation activities.

Am I required to complete this form and perform associated requirements? Yes. The submittal of this *North Ridge Estates Earthwork Notification and Reporting Form* and following any requirements (i.e. using an Oregon-licensed asbestos abatement company during ground disturbing action) specified by DEQ is required by the Easement & Equitable Servitude (deed restriction) recorded on your property. Failure to submit the Form and follow requirements may result in enforcement action and civil penalties.

Why do I have to do this? Asbestos contaminated material and asbestos fibers remain in soils under the protective cap constructed on your property. Working with DEQ will prevent exposure to you, other residents, and workers to asbestos fibers in soil, prevent migration of asbestos contamination to clean areas, and ensure contaminated soil is properly handled and disposed.

Who pays for preparation of the form and any requirements? The property owner is responsible for all costs (including the Oregon-licensed asbestos abatement company) associated with any voluntary ground disturbing or construction activities performed on their property in accordance with the Easement & Equitable Servitude. There is no cost associated with the review of the Form by DEQ.

What does the protective cap look like? Multiple types of materials were used as protective caps including but not limited to minimum of two-feet of clean soil, asphalt and concrete surfaces, large rock surfaces, and liners (i.e., below covered porches and in crawlspaces).

Where is the protective cap located on my property? Protective caps were installed on the entire property of the majority of homes within the North Ridge Estates Subdivision following excavation activities. Some

properties, generally on the east side of Old Fort Rd., have protective caps on only a portion of the property. As-built drawings for each property were prepared following the completion of the cap installation. These drawings show the location excavated and capped areas.

Where can I find a copy of the easement & equitable servitude and as-built drawings for my property? These documents may be viewed on-line through DEQ's Environmental Cleanup Site Information (ECSI) database.

Go to <http://www.oregon.gov/deq/pages/index.aspx>, under the "Hazards and Cleanup" section, select "Environmental Cleanup Site Information Database" select "Search complete ECSI database", then enter NRE in the Site Name box and click "Submit" at the bottom of the page. Next, find your property and click the Site ID No. (i.e. 6014) in the Site ID/Info column. Scroll down to the Site Document section to select the documents. If you do not have web access or need assistance, please contact the DEQ project manager listed below.

Where do I submit this form? Submit the form to the DEQ project manager listed below.

Who do I call with questions? Please contact the DEQ project manager listed below with any questions.

Katie Daugherty
DEQ Project Manager
Phone: 503-229-6748
Fax: 503-229-6124
700 NE Multnomah St., Suite 600
Portland, OR 97232
Email: Daugherty.Katie@deq.state.or.us

North Ridge Estates Earthwork Notification and Reporting Form

Notification Section

Contact Person Information

Property Owner Information

| | |
|--|--|
| Name: _____ Company: _____ Mailing Address: _____ City: _____ State: _____ Zip: _____ Phone: _____ Email: _____ | Same as Contact Person? Yes No Name: _____ Mailing Address: _____ City: _____ State: _____ Zip: _____ Phone: _____ Email: _____ |
|--|--|

Property Address Where Work Will be Performed: _____

Form Completed By: _____

Describe Work to be Performed: _____

Expected Depth of Work: _____ feet below ground surface

Date Excavation or Construction Actions Expected to Start: _____

Visit www.Oregon.gov/DEQ for a list of Oregon licensed asbestos abatement contractors. Select the *Asbestos Information for Homeowners* topic and then select the *Hiring the Right Contractor* topic to view the current list.

Proposed Asbestos Abatement Company Name: _____
 Contact: _____ Phone: _____

- Attach a drawing showing the approximately location of work (See the cover page for directions on finding your as-built drawings on-line). Drawing must show at a minimum major site features (i.e. house, driveway) and location of planned excavation or construction activities.

Submit the form to:

Katie Daugherty, DEQ Project Manager
 Via Email: Daugherty.Katie@deq.state.or.us
 Via Mail: 700 NE Multnomah St., Suite 600, Portland, OR 97232

Questions? Call 503-229-6748
 Via Fax: 503-229-6124

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DEQ to Complete

Date Received: _____

Will work breach protective cap?

- Yes Reason:** work deeper than cap work disturbed liner other: _____

If Yes, use of Oregon licensed asbestos abatement contractor required to perform ground disturbing portions of work and manage contaminated material generated. Excavated soil required to go to a landfill that accepts asbestos contaminated materials.

- No Reason:** work less than cap depth work will not disturb liner other: _____

If no, completion of Reporting Section not required.

- Additional Information Needed.** Specify: _____

Additional Information Received on: _____

- DEQ approves work described above to proceed.

Approved by: _____ Date Approved: _____

- DEQ approval not required as work is not expected to breach cap (i.e. cap is > 2 feet in this area).

Reviewed by: _____ Date: _____

North Ridge Estates Earthwork Notification and Reporting Form
Reporting Section

Reporting Section Completed By:

| |
|-------------------------------------|
| Name: _____ |
| Company: _____ |
| Mailing Address: _____ |
| City: _____ State: _____ Zip: _____ |
| Phone: _____ |
| Email: _____ |

Asbestos Abatement Company that performed the cap disturbing work

| |
|--------------------------------------|
| Same as Contact Person? Yes No |
| Name: _____ |
| Company: _____ |
| Mailing Address: _____ |
| City: _____ State: _____ Zip: _____ |
| Phone: _____ |
| Email: _____ |

Dates Asbestos Abatement Company performed work: _____

Attach the following:

- Drawing showing actual location of cap disturbing work
- Photos of Restored Area
- Documentation from the Asbestos Abatement Company for work completed
- Landfill Disposal Receipts for asbestos contaminated material

Submit the form to:

Katie Daugherty, DEQ Project Manager

Questions? Call 503-229-6748

Via Email: Daugherty.Katie@deq.state.or.us

Via Mail: 700 NE Multnomah St., Suite 600, Portland, OR 97232

Via Fax: 503-229-6124

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DEQ to Complete

Date Received: _____

All required documentation provided? Yes No Explain: _____

Follow-up Required? Yes Explain: _____ No

Cap restoration confirmed during annual site inspection or other site visit.

Inspected by: _____ DEQ Contractor _____

Date Inspected: _____