



State of Oregon
Department of
Environmental
Quality

WASTEWATER SYSTEM OPERATOR CERTIFICATION PROGRAM

System Operator (Supervisor) Designation

Please complete and return form to:

DEQ, Water Quality Division
Operator Certification Program
2020 SW 4th Ave, Suite 400
Portland, OR 97201

A. SYSTEM NAME, LOCATION & CONTACT

System Name and Location: _____

System Owner or Permittee: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

DEQ Permit Number: _____ DEQ File Number: _____ County: _____

DEQ System Classification: Collection System Class: I II III IV N/A

Treatment System Class: I II III IV N/A

Pursuant to OAR 340-049-0015(5) and (8), the system owner must notify DEQ in writing within thirty (30) days of replacement or re-designation of operators responsible for supervising system operation (follows termination of designation or employment).

The wastewater system owner designates the certified operator(s) identified in Section B and/or Section C below as responsible to supervise the daily on site operation of the wastewater system in accordance with requirements in OAR 340-049. Each operator identified has been delegated authority by the system owner to establish and execute the specific practices and procedures to operate the system in accordance with the policies of the owner and any permit requirements. Designated operators are engaged in the routine on site performance of duties, tasks and responsibilities in "hands-on" operation or supervision of wastewater facilities or operators.

B. COLLECTION SYSTEM - Principal Designated Operator (System Supervisor)*

Name of Operator	C - Certificate No.	Grade (I-IV)	Expiration Date
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Operator's Signature (required)	Title	Date Signed	
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Alternate Collection System Supervisor or Shift Supervisor*

Name of Operator	C - Certificate No.	Grade (I-IV)	Expiration Date
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C. TREATMENT SYSTEM – Principal Designated Operator (System Supervisor)*

Name of Operator	T - Certificate No.	Grade (I-IV)	Expiration Date
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Operator's Signature (required)	Title	Date Signed	
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Alternate Treatment System Supervisor or Shift Supervisor*

Name of Operator	T - Certificate No.	Grade (I-IV)	Expiration Date
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*** Pursuant to OAR 340-049-0015(1), (2), (3) and (9), irrespective of actual working title.**

NOTE: Where DEQ has classified both the collection and treatment system, the system owner must designate a certified operator for each, even if the same operator will be supervising both systems.

D. CONTRACT FOR SYSTEM OPERATION OR SUPERVISION

Is there a contract for system operation or supervisory services? YES NO

If "YES," please complete this section and attach a copy of the written agreement to this form.

Contract is for: Collection System Only Treatment System Only Both

Name (Corporation, Business or Individual): _____

Contact Person: _____

Mailing Address (Street Address or PO Box): _____

City or Town: _____ State: _____ Zip Code: _____

Telephone number: (____) _____

Contract Start Date: _____ Contract End Date: _____

NOTE: If one or more of the principal designated operators identified on page 1 of this form is NOT an employee of the system owner, a written agreement is required to comply with OAR 340-049-0015.

E. COMMENTS --- Reference All Attachments Here

F. SIGNATURE

I AM THE OWNER OR OWNER'S AUTHORIZED REPRESENTATIVE FOR THE WASTEWATER SYSTEM IDENTIFIED ON PAGE ONE OF THIS FORM. I HAVE REVIEWED THE INFORMATION CONTAINED ON THIS FORM AND WITHIN ANY ATTACHMENTS AND VERIFIED THE INFORMATION IS TRUE, COMPLETE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

Name (print or type) Title Telephone Number

Signature (REQUIRED) Date

NOTE:

- (1) The principal designated operator (supervisor) must hold a valid certificate at a grade level equal to or greater than the classification level of the system at the time of designation;
- (2) An alternative supervisor or shift supervisor for Class II, III and IV systems may hold a certificate one grade lower than classification level of the system; and
- (3) The terms "certified, operator, shift supervisor, supervise and supervisor" are defined under OAR 340-049-0010(2), (11), (16), (17), and (18) respectively as amended in October of 2002.