



Oregon

Theodore R. Kulongoski, Governor

Department of Environmental Quality

Western Region Eugene Office

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December 10, 2010

RE: HOLDING TANK /ONSITE SYSTEM ANNUAL REPORT

Permit No.:

Legal Name:

Common Name:

County:

Location of Source:

Our records show that you have a holding tank permit for the property listed above. This letter is a reminder that Oregon Administrative Rule (OAR) 340-071-0130(17)(b) requires that owners of holding tanks must submit an annual report and \$30 report evaluation fee to the Department. The report and fee must be submitted by January 31, 2011.

Attached is the form that must be used for the annual report. Failure to submit the report and fee is a violation of Oregon environmental law and may result in a formal enforcement action. The report and fee must be submitted annually until such time as the holding tank is decommissioned and the permit is terminated.

For tracking purposes please make sure to complete all of the requested information on the form. Include a copy of this letter when you submit your paperwork and mail the annual report and fee to our Accounting Office at the following address:

DEQ Headquarters
811 SW 6th Avenue
Portland, OR 97204

If you have any questions regarding this letter or the status of your permit, please contact the regional DEQ office that issued your holding tank permit. A list of regional offices can be found on the back of the reporting form.

Sincerely,

Lisa Fincher

Onsite Program Licensing and Support Specialist

ec: All DEQ Regional Offices
All Contract Counties

Encl: HT Form, Office Phone List