

Oregon Department of Environmental Quality
Toxics Use and Hazardous Waste Reduction (TUHWR)
 Compliance Checklist



| TUHWR Compliance Checklist | Yes | No | NA |
|--|-----|----|----|
| Planning | | | |
| 1. Is the business excluded from complying with the TUHWR requirements? | | | |
| 2. Does the business have a TUHWR Plan or environmental management system (EMS) that is ISO 14001 or equivalent? | | | |
| 3. Does the Plan contain the required six elements: <ul style="list-style-type: none"> • A written policy articulating organizational support for the toxics use reduction and hazardous waste reduction plan and a commitment by the organization to implement plan goals? • A description of its scope and objectives, including the evaluation of technologies, procedures and personnel training programs to ensure unnecessary toxic substances are not used and unnecessary waste is not generated? • Internal analysis and periodic assessment of individual processes for toxics use and hazardous waste generation? • Identification of opportunities to reduce or eliminate toxics use and hazardous waste generation? • Employee awareness and training programs that involve employees in toxics use reduction and hazardous waste reduction planning and implementation. • Institutionalization of the plan by incorporating the plan into management practices and procedures? Refer to www.deq.state.or.us/lq/pubs/docs/hw/TUWRAP/TUHWRPlanTemplate.doc | | | |
| 4. Does the EMS contain the required 10 elements? Refer to www.deq.state.or.us/lq/pubs/docs/hw/TUWRAP/SuccessfulEMSElements.pdf | | | |
| 5. Does the Plan or EMS include the most recent chemicals reported under the federal toxics release inventory (TRI) program? | | | |
| 6. Does the Plan or EMS include the most recent hazardous wastes reported to DEQ last year (10% or greater of the total)? | | | |
| Reporting | | | |
| 1. Did the business submit a Notice of Plan Completion (NPC) or Notice of EMS Completion (NEMSC)? | | | |
| 2. Did the New business submit an NPC or NEMSC within 120 days of the official DEQ notification? | | | |
| 3. Did the Current business submit its one Implementation Summary electronically? | | | |
| 4. Did the New business submit its two Implementation Summaries, or is in the process of fulfilling this requirement? | | | |
| Plan or EMS Maintenance | | | |
| 1. Is the Plan or EMS kept on site? | | | |
| 2. Is the Plan or EMS current to reflect the most current processes, staff, TRI chemicals (if applicable), hazardous waste, and reduction strategies? | | | |