

Notification of Hazardous Waste Activity – RCRA Site Identification (SI) Form



State of Oregon
Department of
Environmental
Quality

PURPOSE OF THIS FORM

The RCRA Waste Site Identification Form (SI Form) is used by facilities that are required to notify the Oregon DEQ that they are involved in the federal Resource Conservation and Recovery Act (RCRA) waste activities. Upon receipt of a completed SI Form, a RCRA Site Identification Number is issued. This number is referred to as the Generator ID Number, or U.S. Environmental Protection Agency (EPA) ID Number on the Uniform Hazardous Waste Manifest.

Facilities that have already notified with DEQ may also use this form to update site information. For example, an updated SI Form should be submitted when there is a change in ownership, when a business closes, or when previously submitted site information has changed.

If your business moves to a new location and continues to generate hazardous waste or other RCRA activities, you must apply for a new RCRA Site ID Number by submitting a new SI Form. RCRA Site ID Numbers are not transferable to other physical locations.

This form is to be used in lieu of EPA's RCRA Subtitle C Site Identification Form 8700-13. RCRA waste notifications must be submitted to DEQ to the address provided at the top of the form.

WHO MUST SUBMIT THIS FORM

If you fit into any of the following categories, you must notify DEQ using the SI Form:

- Large Quantity Hazardous Waste Generator
- Small Quantity Hazardous Waste Generator
- Remediation site owners or their contractors who generate regulated amounts of hazardous waste (HW)
- Businesses conducting a one-time cleanout of HW chemicals at their facility, provided they generate regulated amounts of HW
- HW Transporter
- HW Transfer Facility
- HW Treatment, Storage or Disposal Facility
- Recycler of HW
- Marketer or Burner of HW Fuel
- Used Oil Collection Center
- Used Oil Transporter
- Used Oil Transfer Facility
- Used Oil Processor/Refiner
- Used Oil Fuel Marketer
- Used Oil Burner
- Large Quantity Handler of Universal Waste
- Off-site Universal Waste Collection Site
- Pesticide Collection Program
- Destination Facility for Universal Waste

**Land Quality Division
Hazardous Waste
Section**
700 NE Multnomah
Street, Suite 600
Portland, OR
97232-4100
Phone: (503) 229-6938
(800) 452-4011
Fax: (503) 229-5675
Contact: Edna Mayes
www.oregon.gov/deq

For definitions of these categories go to <http://www.deq.state.or.us/lq/pubs/docs/hw/Reporting/HWDefinitions.pdf>

SI FORM INSTRUCTIONS

For new notifications (i.e., initial notification, new ownership or reactivation of ID number) the SI Form must be filled out and mailed to the address given on top of the SI Form. Updated SI Forms and annual reports can be submitted electronically at www.deqhazwaste.net.

Line-by-line instructions for the SI Form can be found at

<http://www.deq.state.or.us/lq/pubs/docs/hw/Reporting/SIFormInstructions.pdf>

FOR MORE INFORMATION

If you have questions about the RCRA Site ID Form, contact DEQ in Portland at (503) 229-6938 or toll-free in Oregon at 1-800-452-4011, ext. 6938.

If you have questions about hazardous waste regulations, contact your nearest DEQ regional office using the following telephone numbers:

- **Eastern Region:**
475 NE Bellevue, Suite 110
Bend, OR 97701
(541) 388-6146
- **Northwest Region:**
700 NE Multnomah St, Suite 600
Portland, OR 97232-4100
(503) 229-5263
- **Western Region:**
4026 Fairview Industrial Dr. SE
Salem, OR 97302
(503) 378-8240

Information can also be found on DEQ's Hazardous Waste Program's Web site at <http://www.deq.state.or.us/lq/hw/index.htm>.

Alternative formats

Documents can be provided upon request in an alternate format for individuals with disabilities or in a language other than English for people with limited English skills. To request a document in another format or language, call DEQ in Portland at 503-229-5696, or toll-free in Oregon at 1-800-452-4011, ext. 5696; or email deqinfo@deq.state.or.us.

RCRA Waste Site Identification Form

Site ID



State of Oregon Department of Environmental Quality
 Financial Services - Revenue Section
 700 NE Multnomah Street, Suite 600, Portland, OR 97232-4100
 Questions: (503) 229-6938 in Portland, OR or toll free in Oregon: (800) 452-4011 Ext. 6938
 Fax: (503) 229-5675
 TTY: 711
 Email: hazwaste@deq.state.or.us
 Web site: www.oregon.gov/DEQ/

1. Reason for Submittal

- To provide **New** Notification of Regulated Waste Activity (complete entire form) Amount Enclosed:\$ _____
 - Initial notification (\$200 non-refundable fee required)
 - Change in business ownership (represent the new owner, no fee required)
 - Reactivation of RCRA Site ID Number (no fee required) Effective Date: _____
- To provide **Revised** Site Identification information Effective Date: _____
- To **Withdraw** Site Identification Number (skip sections 11, 12, and 13)
 - Completion of RCRA waste activity
 - Change in business ownership (represent the old owner) Effective Date: _____
- To provide as a component of the **Annual Hazardous Waste Report** (skip sections 11, 12 and 13)

Reporting Year: _____ If ownership changed: Filing for entire year Filing for partial year
- To provide as a component of the **Universal Waste or Used Oil Annual Report** (skip sections 10 and 11)

Reporting Year: _____

2. RCRA Site ID Number:

3a. Site Location Information

Company Name: _____
Site Location: _____
City/State/Zip: _____
County: _____
Corp. Div. Reg. Nbr.: _____
NAICS Code: _____
Employee Count: _____

4a. Site Contact (Whom DEQ should contact about site visits)

Person Name: _____
Mailing Address: _____
City/State/Zip: _____
Country: _____
Phone Number (Ext): (____) _____
Email Address: _____

5a. Land Owner of Site Location

Name: _____
Mailing Address: _____
City/State/Zip: _____
Country: _____
Phone Number (Ext): (____) _____
Owner Type: Private Federal State County District Municipal Tribal Other

RCRA Waste Site Identification Form (continued)

Site ID

RCRA Site ID Number:

6a. Legal Owner of Company Applying for Site ID Number

Name:	_____
Mailing Address:	_____
City/State/Zip:	_____
Country:	_____
Phone Number (Ext):	(____) _____
Owner Since:	_____ (mm/dd/yyyy)
Owner Type:	<input type="checkbox"/> Private <input type="checkbox"/> Federal <input type="checkbox"/> State <input type="checkbox"/> County <input type="checkbox"/> District <input type="checkbox"/> Municipal <input type="checkbox"/> Tribal <input type="checkbox"/> Other

7a. Site Operator (Legal entity which is responsible for overall operation of the site)

Name:	_____
Mailing Address:	_____
City/State/Zip:	_____
Country:	_____
Phone Number (Ext):	(____) _____
Operator Since:	_____ (mm/dd/yyyy)
Operator Type:	<input type="checkbox"/> Private <input type="checkbox"/> Federal <input type="checkbox"/> State <input type="checkbox"/> County <input type="checkbox"/> District <input type="checkbox"/> Municipal <input type="checkbox"/> Tribal <input type="checkbox"/> Other

8a. Forms Contact (Person responsible for preparing annual report)

Person Name:	_____
Organization:	_____
Mailing Address:	_____
City/State/Zip:	_____
Country:	_____
Phone Number (Ext):	(____) _____
Email Address:	_____

9a. Fee Contact (Contact person for invoice)

Person Name:	_____
Organization:	_____
Mailing Address:	_____
City/State/Zip:	_____
Country:	_____
Phone Number (Ext):	(____) _____
Email Address:	_____

RCRA Waste Site Identification Form (continued)

Site ID

RCRA Site ID Number:

10. Hazardous Waste Activities (Mark the appropriate boxes for activities that apply to your site)

1. Generator of Hazardous Waste

- a. LQG: Large Quantity Generator (Generates greater than 2,200 lbs/mo or more than 2.2 lbs of acute hazardous waste)
- b. SQG: Small Quantity Generator (Generates between 220 – 2,200 lbs/mo or more than 2,200 lbs accumulated on-site)
- c. CEG: Conditionally Exempt Generator (Generates between 0 – 220 lbs/mo, less than 2.2 lbs of acute hazardous waste and less than 2,200 lbs accumulated on-site)

2. Are you a hazardous waste generator due only to remediation of environmental contamination or because of a business closure?

Yes No If yes, find out about expedited annual reporting at: www.deq.state.or.us/lq/pubs/factsheets/hw/HWFeesForCleanups.pdf

3. Importer of Hazardous Waste

4. Generator of Mixed Waste (hazardous and radioactive)

5. Transporter of Hazardous Waste

- a. Transports hazardous waste generated at this facility
- b. Transports for commercial purposes
- c. Hazardous waste transfer facility

6. Treatment, Storage, Disposal (TSD) Facility

(Note: A RCRA Permit is required for this activity)

7. Recycler of Hazardous Waste

- a. Recycles HW generated at this facility
- b. Recycles HW generated by other facilities

8. Hazardous waste management in RCRA permit exempt units (e.g., elementary neutralization units, waste water treatment units, or accumulation tanks or containers)

- a. Manages HW generated at this facility
- b. Manages HW generated by other facilities

9. Exempt Boiler and/or Industrial Furnace

- a. Small Quantity On-site Burner Exemption
- b. Smelting, Melting, Refining Furnace Exemption

10. Underground Injection Control

Yes No If yes, there may be additional reporting requirements at: www.deq.state.or.us/wq/uic/uic.htm

11. Description of Hazardous Wastes

1. Waste Codes for Federally Regulated Hazardous Wastes: Identify the federal hazardous waste codes that best describe your waste (e.g., D001 – Ignitable, D002 – Corrosive, D003 – Reactive, etc.) List additional federal codes in the comment section.

2. Waste Codes for State Regulated (i.e., non-federal) Hazardous Wastes: Identify the Oregon state-only hazardous waste codes that best describe your waste (e.g., ORX001, ORX007, ORP003, ORU001, etc.)

12. Universal Waste Activities (Mark the appropriate boxes for activities that apply to your site)

1. Large Quantity Handler of Universal Waste

Accumulates a total of 11,000 lbs. or more of universal waste at any time, at the location at which it was generated.

2. Off-site Universal Waste Collection Site

Accumulates a total of 2,200 lbs. or more of universal waste received from off-site). If yes, there are additional notification requirements at: <http://www.deq.state.or.us/lq/pubs/forms/hw/uwnotification.pdf>

3. Pesticide Collection Program

Collects and accumulates waste pesticides from off-site. If yes, there are additional notification requirements at: <http://www.deq.state.or.us/lq/pubs/forms/hw/uwnotification.pdf>

4. Destination Facility for Universal Waste

A facility that treats, dispose of, or recycles universal wastes on-site.

5. Mark all boxes that apply (skip if you did not check one of the other boxes in this section)

- | | Manage |
|---------------------------------|--------------------------|
| a. Batteries | <input type="checkbox"/> |
| b. Mercury containing equipment | <input type="checkbox"/> |
| c. Lamps | <input type="checkbox"/> |
| d. Pesticides | <input type="checkbox"/> |

13. Used Oil Activities (Mark the appropriate boxes for activities that apply to your site)

1. Used Oil Collection Center

2. Used Oil Transporter

3. Used Oil Transfer Facility

4. Used Oil Processor/Re-refiner

Indicate type(s) of activity(s)

- a. Processor
- b. Re-refiner

5. Off-Specification Used Oil Burner (not used oil space heaters operating according to CFR 279.23)

6. Used Oil Fuel Marketer

Indicate type(s) of activity(s)

- a. Marketer who directs shipments of off-specification used oil to off-specification used oil burner
- b. Marketer who first claims the used oil to meet the specifications

