



State of Oregon
Department of
Environmental
Quality

INSTRUCTIONS: Pursuant to the Excess Emission Rules (OAR 340-214-0300 through 340-214-0360), Title V sources must submit this Excess Emissions Report within 15 days of the date of the excess emissions event. This is in addition to the notification required immediately upon occurrence of an excess emission (Title V Excess Emissions Notification Form R1006). An upset log must also be kept of all planned and unplanned excess emissions. A summary of the upset log must be submitted to DEQ along with the Semi-annual and Annual Report. Complete one form for each excess emissions event and submit it to the DEQ regional office identified in the permit.

Facility Name:		
Permit Number:		
Operators on duty during excess emissions:		
Report completed by:		
Date of report:		
Describe excess emissions:		
Type of excess emissions (check one):	Planned excess emissions (anticipated):	
	Unplanned excess emissions:	
	If planned, date of DEQ approval:	
Date and time excess emissions began:		
Date and time DEQ notified:		
Name of DEQ person contacted:		
Equipment involved:		___See attached for more description
Cause: (Check where appropriate)	Process Startup:	
	Process Shutdown:	
	Scheduled Maintenance:	
	Breakdown:	
	Malfunction:	
	Emergency:	
	Fuel Problem:	
Other (describe) :		
Duration or best estimate of the time until return to normal operation:		___See attached for more description
Steps taken to mitigate emissions and corrective actions taken, including whether the approved procedures for a planned startup, shutdown, or maintenance activity were followed:		___See attached for more description



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Magnitude and duration of each occurrence of excess emissions during the course of an event and the increase over normal rates or concentrations as determined by continuous monitoring or a best estimate (supported by operating data and calculations):		___See attached for more description
The final resolution of the cause of the excess emissions:		___See attached for more description
Where applicable, evidence supporting any claim that emissions in excess of technology-based limits were due to an emergency pursuant to OAR 340-214-0360.		___See attached for more description

In determining whether to take enforcement action for excess emissions, DEQ considers, based upon information submitted by the owner or operator, the following:

1. Whether the owner or operator met the notification, recordkeeping and reporting requirements of OAR 340-214-0330 and 340-214-0340;
2. Whether during the period of the excess emissions event the owner or operator took all reasonable steps to minimize levels of emissions that exceeded the emission standards, or other permit requirements;
3. Whether the owner or operator took the appropriate remedial action; and
4. Whether the event was due to the owner's or operator's negligent or intentional operation. For the Department to find that an incident of excess emissions was not due to the owner's or operator's negligent or intentional operation, DEQ requests the following additional information:

Describe how processes or handling equipment and pollution control equipment were at all times maintained and operated in a manner consistent with good practice for minimizing emissions:		___See attached for more description
Describe how repairs or corrections were made in a timely manner when the owner or operator knew or should have known that emission limits were being or were likely to be exceeded. Indicate if overtime labor or contract labor/equipment was used to reduce the amount and duration of excess emissions:		___See attached for more description
Have there been previous excess emissions of this kind? If so, briefly describe the cause of these events:		___See attached for more description



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Statement of Certification:

Based on information and belief formed after reasonable inquiry, the statements and information in this document and any attachments are true, accurate and complete. I also certify that all statements made concerning compliance, which are based on monitoring required by the permit but not required to be submitted to DEQ, are true, accurate and complete based on information and belief formed after reasonable inquiry.

Name of Responsible Official

Title of Responsible Official

Signature of Responsible Official

Date