

**GENERAL  
AIR CONTAMINANT DISCHARGE PERMIT**

Department of Environmental Quality  
Air Quality Division  
811 SW Sixth Avenue  
Portland, OR 97204-1390  
Telephone: (503) 229-5359

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**This permit is issued on March 1, 2010 in accordance with the provisions of ORS 468A.040 and OAR 340-216-0060 for the following source category:**

Gasoline dispensing facilities subject to stage II vapor collection requirements in OAR 340-242-0520 and the emission standards in OAR 340-244-0232 through 0252. NAICS 447110, 447190.

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## **1.0 PERMIT ASSIGNMENT**

- 1.1 Qualifications** All of the following conditions must be met in order to qualify for assignment to this General Air Contaminant Discharge Permit (ACDP):
- a. The permittee is performing gasoline dispensing activities listed on the cover page of this permit, including supporting activities.
  - b. A Simple or Standard ACDP is not required for the source.
  - c. The source is not having ongoing, reoccurring or serious compliance problems.
  - d. The source is not an agricultural operation as defined in ORS 468A.020.
- 1.2 Assignment** DEQ will assign qualifying permittees to this permit that have and maintain a good record of compliance with DEQ's Air Quality regulations and that DEQ determines would be appropriately regulated by a General ACDP. DEQ may rescind assignment if the permittee no longer meets the requirements of OAR 340-216-0060 and the conditions of this permit.
- 1.3 Permitted Activities** This permit allows the permittee to discharge air contaminants from processes and activities related to the air contaminant source(s) listed on the first page of this permit until this permit expires, is modified, revoked or rescinded. If there are other emissions activities occurring at the site besides those listed on the cover page of this permit, the permittee may be required to obtain a Standard or Simple ACDP or a General ACDP Attachment, if applicable.
- 1.4 Relation to local land use laws** This permit is not valid in Lane County, or at any location where the operation of the permittee's processes, activities, and insignificant activities would be in violation of any local land use or zoning laws. It is the permittee's sole responsibility to obtain local land use approvals as, or where, applicable before operating this facility at any location. For operations within Lane County, contact the Lane Regional Air Pollution Authority for obtaining any necessary permits at (541) 736-1056.

## **2.0 GENERAL EMISSION STANDARDS AND LIMITS**

- 2.1 Visible Emissions** Visible emission from any air contaminant source other than fuel burning equipment must not equal or exceed 20% opacity for a period aggregating more than 30 seconds in any one hour.

- 2.2 Fugitive Emissions** The permittee must take reasonable precautions for preventing fugitive dust emissions from becoming a nuisance, such as but not limited to:
- a. Treating vehicular traffic areas of the plant site under the control of the permittee.
  - b. Operating all air contaminant-generating processes so that fugitive type dust associated with the operation will be adequately controlled at all times.
  - c. Storing collected materials from air pollution control equipment in a covered container or other method equally effective in preventing the material from becoming airborne during storage and transfer.
- 2.3 Particulate Matter Fallout** The permittee must not cause or permit the emission of any particulate matter larger than 250 microns in size at sufficient duration or quantity as to create an observable deposition upon the real property of another person when notified by DEQ that the deposition exists and must be controlled.
- 2.4 Nuisance and Odors** The permittee must not cause or allow air contaminants from any source to cause a nuisance. Nuisance conditions will be verified by DEQ personnel.

### **3.0 PLANT SITE EMISSION LIMITS**

- 3.1 Plant Site Emission Limits (PSEL)** Plant site emissions must not exceed 39 tons of VOC per year.
- 3.2 Annual Period** The annual plant site emissions limit applies to any 12-consecutive calendar month period.

### **4.0 OPERATION AND MAINTENANCE REQUIREMENTS**

- 4.1 Compliance Dates**
- a. New or Reconstructed Facility: For any facility where construction or reconstruction began after November 9, 2006, the permittee must be in compliance with the requirements in Conditions 4.2 through 4.10, as applicable, upon assignment to this permit or upon startup, whichever is later.
  - b. Existing Facility: For any facility where construction or reconstruction began on or before November 9, 2006, the permittee must be in compliance with the requirements in Conditions 4.2 through 4.10, as applicable, no later than January 10, 2011, except as follows.

- c. The permittee must be in compliance with the stage I vapor balance requirements in Condition 4.4 and the stage II vapor balance requirements in Condition 4.6 upon assignment to this permit.

**4.2 Work Practices**

The permittee must not allow gasoline to be handled in a manner that would result in vapor releases to the atmosphere for extended periods of time. Measures to be taken include, but are not limited to, the following:

- a. Minimize gasoline spills;
- b. Do not top off or overfill vehicle tanks. If a person can confirm that a vehicle tank is not full after the nozzle clicks off, the person may continue to dispense fuel using best judgment and caution to prevent a spill;
- c. Post a sign at the GDF instructing a person filling up a motor vehicle to not top off the vehicle tank;
- d. Clean up spills as expeditiously as practicable;
- e. Cover all open gasoline containers and all gasoline storage tank fill-pipes with a gasketed seal when not in use;
- f. Minimize gasoline sent to open waste collection systems that collect and transport gasoline to reclamation and recycling devices, such as oil/water separators.

**4.3 Submerged Fill**

The permittee must not transfer or allow the transfer of gasoline into any storage tank with a capacity of 250 gallons or more unless the tank is equipped with a submerged fill pipe:

- a. Submerged fill pipes installed after November 9, 2006 or on tanks located in the Portland AQMA must be no more than 6 inches from the bottom of the storage tank.
- b. Submerged fill pipes installed on or before November 9, 2006 must be no more than 12 inches from the bottom of the storage tank.

**4.4 Stage I Vapor Balance System Requirements**

The permittee must install and operate a stage I vapor balance system that meets all of the following management practices, unless that tank is equipped with a floating roof or equivalent.

- a. All vapor connections and lines on the storage tank must be equipped with closures that seal upon disconnect.
- b. The vapor line from the gasoline storage tank to the cargo tank must be vapor-tight.
- c. The vapor balance system must be designed such that the pressure in the tank truck does not exceed 18 inches water pressure or 5.9 inches water vacuum during product transfer.

- d. The vapor recovery and product adapters, and the method of connection with the delivery elbow, must be designed so as to prevent the over-tightening or loosening of fittings during normal delivery operations.
- e. If a gauge well separate from the fill tube is used, it must be provided with a submerged drop tube that extends the same distance from the bottom of the storage tank as specific in Condition 4.3.
- f. Liquid fill connection for all systems must be equipped with vapor-tight caps.
- g. The pressure specifications for pressure-vacuum vent valves must be a positive pressure setting of 2.5 to 6.0 inches of water and a negative pressure setting of 6.0 to 10.0 inches of water. The total leak rate of all pressure-vacuum vent valves at an affected facility, including connections, must not exceed 0.17 cubic foot per hour at a pressure of 2.0 inches of water and 0.63 cubic foot per hour at a vacuum of 4 inches of water.
- h. The vapor balance system must be capable of meeting the static pressure performance requirement of the following equation:

$$Pf = 2e^{-500.887/v}$$

Where:

Pf = Minimum allowable final pressure, inches of water.

v = Total ullage affected by the test, gallons.

e = Dimensionless constant equal to approximately 2.718.

2 = The initial pressure, inches water.

- 4.5 Dual-Point Vapor Balance System Requirement** The permittee must install and operate a dual-point vapor balance system on any new gasoline storage tank installed after November 9, 2006 at a facility with a monthly throughput of 100,000 gallons of gasoline or more.
- 4.6 Stage II Vapor Collection Requirements** The permittee must not transfer or allow the transfer of gasoline into a motor vehicle fuel tank unless the facility is equipped with and operates a DEQ approved stage II vapor collection system.
- 4.7 Operator Training** The permittee must provide adequate training and written instructions to the operator of the affected facility for the proper use of the stage I & II vapor recovery equipment.
- 4.8 Operation and Maintenance of Vapor Balance System** The permittee must comply with the following requirements for any gasoline storage tank equipped with a vapor balance system:
  - a. Ensure the connection and proper operation of the vapor balance system whenever gasoline is being transferred.

- b. All equipment associated with the vapor balance system must be maintained to be vapor tight and in good working order.

**4.9 Operation and Maintenance of Vapor Collection System**

The permittee must comply with the following requirements for the stage II vapor collection system:

- a. Connect and ensure proper operation of the stage II vapor collection system whenever gasoline is being dispensed.
- b. Replace, repair or modify any worn or ineffective component or design element to ensure the vapor-tight integrity and efficiency of the stage II vapor collection systems

**4.10 Management Practices for Delivery Vessels**

The permittee must not transfer or allow the transfer of gasoline to or from the facility by a delivery vessel unless the following conditions are met:

- a. All hoses in the vapor balance system are properly connected;
- b. The adapters or couplers that attach to the vapor line on the storage tank have closures that seal upon disconnect;
- c. All vapor return hoses, couplers, and adapters used in the gasoline delivery are vapor-tight;
- d. All tank truck vapor return equipment is compatible in size and forms a vapor-tight connection with the vapor balance equipment on the facility's storage tank;
- e. All hatches on the tank truck are closed and securely fastened;
- f. The filling of storage tanks at the facility shall be limited to unloading by vapor-tight gasoline cargo tanks; and
- g. Current certification along with documentation that the cargo tank has met the specifications of pressure and vacuum testing (EPA Method 27 or equivalent) shall be carried on the cargo tank.

**5.0 COMPLIANCE DEMONSTRATION**

**5.1 Vapor Balance System Testing Requirements**

The permittee must comply with the following requirements at the time of installation of a vapor balance system or a new gasoline storage tank if required to install a vapor balance system under Condition 4.4 or 4.5, and every 3 years thereafter if the facility has a monthly throughput of 100,000 gallons of gasoline or more.

- a. Demonstrate compliance with the leak rate and cracking pressure requirements for pressure-vacuum vent valves installed on gasoline storage tanks by conducting a test using California Air Resources Board Vapor Recovery Test Procedure TP-201.1E,—Leak Rate and Cracking Pressure of Pressure/Vacuum Vent Valves, or other approved method, and
- b. Demonstrate compliance with the static pressure performance requirement, for your vapor balance system by conducting a static pressure test on gasoline storage tanks using the California Air Resources Board Vapor Recovery Test Procedure TP-201.3,—Determination of 2-Inch WC Static Pressure Performance of Vapor Recovery Systems of Dispensing Facilities, or other approved method.

**5.2 Vapor Collection System Installation Requirements**

The permittee must comply with the following requirements prior to placing a stage II vapor collection system into operation:

- a. Piping shall be installed in accordance with standards in OAR 340 division 150;
- b. Piping shall be installed by a licensed installation service provider pursuant to OAR 340 division 160; and
- c. Piping shall be tested by an installation or tank tightness testing service provider licensed pursuant to OAR 340 division 160.

**5.3 Vapor Collection System Testing Requirements**

Each vacuum assist or EVR system must, once a year, pass a Pressure Decay Leak test using California Air Resources Board Vapor Recovery Test Procedure TP-201.3 and an Air to Liquid Ratio (A/L) test using California Air Resources Board Vapor Recovery Test Procedure TP-201.5, or other approved method(s).

**5.4 Operation and Maintenance Requirements**

The permittee must operate and maintain the facility and associated air contaminant control devices as follows:

- a. In order to ensure that the vapor balance and vapor collection equipment is maintained to be vapor tight and in good working order, have the vapor balance and vapor collection equipment inspected on an annual basis to discover potential or actual equipment failures.
- b. Replace, repair or modify any worn or ineffective component or design element within 24 hours to ensure the vapor-tight integrity and efficiency of the vapor balance system. If repair parts must be ordered, either a written or a verbal order for those parts must be initiated within 2 working days of detecting such a leak. Such repair parts must be installed within 5 working days after receipt.

**5.5 PSEL Monitoring**

- a. Compliance with the PSEL is determined for each 12-consecutive calendar month period based on the gasoline or other material throughput for the reporting period.
- b. Facilities will be presumed to be in compliance with the yearly VOC PSEL provided total product throughput does not exceed 25,100,000 gallons during any 12-consecutive calendar month period.
- c. If the permittee exceeds the operational throughput thresholds stated above, as applicable, the permittee must demonstrate compliance with the yearly PSEL on a monthly basis as follows:

$$E_{12\text{-month}} = \sum (T_B + T_L + L_R + L_S)/2000$$

Where:

$E_{12\text{-month}}$  = Total VOC emissions (in tons) for the 12-month period

$T_B$  = emissions from storage tank breathing and emptying

$T_L$  = emissions from storage tank filling

$L_R$  = emissions from vehicle refueling

$L_S$  = emissions from spillage

$$T_B + T_L = EF \times TP$$

Where:

EF = emission factor (in lbs/Mgals), use 1.3 if facility operates and maintains a stage I vapor balance system, otherwise use 6.2

TP = throughput (in 1000 gallons) for the previous 12-months

$$L_R + L_S = EF \times TP$$

Where:

EF = emission factor (in lbs/Mgals), use 1.8 if facility operates and maintains a stage II vapor collection system, otherwise use 4.3

TP = throughput (in 1000 gallons) for the previous 12-months

## **6.0 RECORDKEEPING REQUIREMENTS**

- 6.1 Operation and Maintenance** The permittee must maintain the following records related to the operation and maintenance of the facility and vapor balance and collection systems:
- a. Records of all test performed under Conditions 5.1 through 5.3.
  - b. Records related to the operation and maintenance of vapor balance equipment required under Conditions 4.4 and 4.5 and vapor collection equipment required under Condition 4.6. Any stage I vapor balance system or stage II vapor collection system component defect must be logged and tracked by station personnel using forms provided by DEQ or a reasonable facsimile.
  - c. Records of total throughput volume of gasoline, in gallons, for each calendar month.
  - d. If the permittee exceeds the operational throughput thresholds stated in Condition 5.5b, records of VOC emissions, in tons, for each calendar month.
  - e. Records of permanent changes made at the facility and vapor balance equipment which may affect emissions.
- 6.2 Complaint Log** The permittee must maintain a log of all written complaints and complaints received via telephone that specifically refer to air pollution concerns associated to the permitted facility. The log must include a record of the permittee's actions to investigate the validity of each complaint and a record of actions taken for complaint resolution.
- 6.3 Retention of Records** Unless otherwise specified, all records must be maintained on site for a period of five (5) years and made available to DEQ upon request.

## **7.0 REPORTING REQUIREMENTS**

- 7.1 Initial Notification** The permittee must submit an initial notification upon assignment to this permit. The initial notification must contain the following information. You must submit the Initial Notification to the applicable EPA Regional Office and to Oregon DEQ.
- a. The name and address of the owner and the operator.
  - b. The physical address of the facility.
  - c. A statement that the notification is being submitted in response to the Gasoline Dispensing Facility NESHAP.

- d. An identification of the requirements that apply to the facility.
- 7.2 Notification of Performance Test** The permittee must submit a Notification of Performance Test in writing at least 60 calendar days before a performance test, required by Condition 5.1, 5.2, or 5.3, is scheduled to begin.
- 7.3 Notification of Compliance Status** The permittee must submit a notification of compliance status to EPA's Region 10 Office and DEQ by the compliance date specified in Condition 4.1. The notification of compliance status must be signed by a responsible official who must certify its accuracy and must indicate whether the facility has complied with the requirements of this permit.
- 7.4 Compliance Test Reports** If the permittee is subject to the testing requirements in Conditions 5.1 and 5.2, a test report demonstrating that the vapor recovery systems at the facility passed the test(s) must be submitted to DEQ within 30 days of the test date.
- 7.5 Annual Report** The permittee must submit to DEQ by **February 15** of each year this permit is in effect, two (2) copies of the following information pertaining to the previous calendar year:
- a. The total throughput volume of gasoline, in gallons per year, of the facility for the preceding calendar year.
  - b. If the permittee exceeds the operational throughput thresholds stated in Condition 5.5b, VOC emissions, in tons per year, for the preceding calendar year.
  - c. Summary of complaints relating to air quality received by permittee during the year.
  - d. List of changes made at the facility and on vapor recovery equipment which may affect emissions.
  - e. List all major maintenance performed on pollution control equipment.
- 7.6 Relocation Notice** The permittee must not install or operate the facility or any portion of the facility at any new site without first providing written notice to the Permit Coordinator in the appropriate regional office. The written notice must include the date of the proposed move, approximate dates of operation, a detailed map showing access to the new site, and a description of the air pollution controls and procedures to be installed, operated, and practiced at the new site. The permittee must not operate individual components of the facility at more than one site at a time without obtaining additional permits.

- 7.7 Notice of Change of Ownership or Company Name** The permittee must notify DEQ in writing using a DEQ “Permit Application Form” within 60 days after the following:
- a. Legal change of the name of the company as registered with the Corporations Division of the State of Oregon; or
  - b. Sale or exchange of the activity or facility.
- 7.8 Construction or Modification Notices** The permittee must notify DEQ in writing using a DEQ “Notice of Construction Form,” or “Permit Application Form,” and obtain approval in accordance with OAR 340-210-0205 through 340-210-0250 before:
- a. Constructing or installing any new source of air contaminant emissions, including air pollution control equipment;
  - b. Modifying or altering an existing source that may significantly affect the emission of air contaminants;
  - c. Making any physical change which increases emissions; or
  - d. Changing the method of operation, the process, or the fuel use, or increasing the normal hours of operation that result in increased emissions.
- 7.9 Where to Send Reports and Notices** The reports, with the permit number and source identification number prominently displayed, must be sent to the Permit Coordinator for the region where the source is located as identified in Condition 8.2. The mailing address for the EPA Regional Office is as follows:
- Air Operating Permits  
EPA Region X  
Mail Stop OAQ-108  
1200 Sixth Ave  
Seattle WA 98101-3188

## **8.0 ADMINISTRATIVE REQUIREMENTS**

- 8.1 Reassignment to the General ACDP** A complete application for reassignment to this permit is due within 60 days after the permit is reissued. DEQ will notify the permittee when the permit is reissued. The application must be sent to the appropriate regional office.
- a. If DEQ is delinquent in renewing the permit, the existing permit will remain in effect and the permittee must comply with the conditions of the permit until such time that the permit is reissued and the source is reassigned to the permit.

- b. The permittee may submit an application for either a Simple or Standard ACDP at any time, but the permittee must continue to comply with the General ACDP until DEQ takes final action on the Simple or Standard ACDP application.
- c. If a complete application for reassignment to the General ACDP or Simple or Standard ACDP is filed with DEQ in a timely manner, the permit will not be deemed to expire until final action has been taken on the application.

**8.2 Permit Coordinator Addresses**

All reports, notices, and applications should be directed to the air quality permit coordinator for the area where the source is located. The permit coordinator addresses are as follows:

<b>Counties</b>	<b>Permit Coordinator Address and Telephone</b>
Clackamas, Clatsop, Columbia, Multnomah, Tillamook, and Washington	Department of Environmental Quality Northwest Region 2020 SW 4th Avenue, Suite 400 Portland, OR 97201 Telephone: (503) 229-5582
Benton, Coos, Curry, Douglas, Jackson, Josephine, Lincoln, Linn, Marion, Polk, and Yamhill	Department of Environmental Quality Western Region 750 Front Street NE, Suite 120 Salem, OR 97301-1039 Telephone: (503) 378-5305
Baker, Crook, Deschutes, Gilliam, Grant, Harney, Hood River, Jefferson, Klamath, Lake, Malheur, Morrow, Sherman, Umatilla, Union, Wallowa, Wasco, Wheeler	Department of Environmental Quality Eastern Region 475 NE Bellevue Dr, Suite 110 Bend, OR 97701 Telephone: (541) 388-6146 ext. 223

**8.3 DEQ Contacts**

Information about air quality permits and DEQ’s regulations may be obtained from the DEQ web page at <http://www.oregon.gov/DEQ/>. All inquiries about this permit should be directed to the regional office for the area where the source is located. DEQ’s regional offices are as follows:

<b>Counties</b>	<b>Office Address and Telephone</b>
Clackamas, Clatsop, Columbia, Multnomah, Tillamook, and Washington	Department of Environmental Quality Portland Office 2020 SW 4th Avenue, Suite 400 Portland, OR 97201 Telephone: (503) 229-5263

Counties	Office Address and Telephone
Benton, Lincoln, Linn, Marion, Polk, and Yamhill	Department of Environmental Quality Salem Office 750 Front Street NE, Suite 120 Salem, OR 97301-1039 Telephone: (503) 378-8240
Coos, Curry, and Western Douglas	Department of Environmental Quality Coos Bay Office 381 N Second Street Coos Bay, OR 97420 Telephone: (541) 269-2721
Eastern Douglas, Jackson, and Josephine	Department of Environmental Quality Medford Office 221 Stewart Avenue, Suite 201 Medford, OR 97501 Telephone: (541) 776-6010
Baker, Crook, Deschutes, Gilliam, Grant, Harney, Hood River, Jefferson, Klamath, Lake, Malheur, Morrow, Sherman, Umatilla, Union, Wallowa, Wasco, and Wheeler	Department of Environmental Quality Bend Office 475 NE Bellevue Dr, Suite 110 Bend, OR 97701 Telephone: (541) 388-6146

## 9.0 FEES

- 9.1 Annual Compliance Fee** The Annual Fee specified in OAR 340-216-0020, Table 2, Part 2 for a Fee Class Four General ACDP is due on **December 1** of each year this permit is in effect. An invoice indicating the amount, as determined by DEQ regulations, will be mailed prior to the above date.
- 9.2 Change of Ownership or Company Name Fee** The non-technical permit modification fee specified in OAR 340-216-0020, Table 2, Part 3 is due with an application for changing the ownership or the name of the company of a source assigned to this permit.
- 9.3 Where to Submit Fees** Fees must be submitted to:  
 Department of Environmental Quality  
 Business Office  
 811 SW Sixth Avenue  
 Portland, Oregon 97204-1390

## **10.0 GENERAL CONDITIONS AND DISCLAIMERS**

- 10.1 Other Regulations** In addition to the specific requirements listed in this permit, the permittee must comply with all other legal requirements enforceable by DEQ.
- 10.2 Conflicting Conditions** In any instance in which there is an apparent conflict relative to conditions in this permit, the most stringent conditions apply.
- 10.3 Masking of Emissions** The permittee must not cause or permit the installation of any device or use any means designed to mask the emissions of an air contaminant that causes or is likely to cause detriment to health, safety, or welfare of any person or otherwise violate any other regulation or requirement.
- 10.4 DEQ Access** The permittee must allow DEQ's representatives access to the plant site and pertinent records at all reasonable times for the purposes of performing inspections, surveys, collecting samples, obtaining data, reviewing and copying air contaminant emissions discharge records and conducting all necessary functions related to this permit in accordance with ORS 468-095.
- 10.5 Permit Availability** The permittee must have a copy of the permit available at the facility at all times.
- 10.6 Open Burning** The permittee may not conduct any open burning except as allowed by OAR 340 Division 264.
- 10.7 Asbestos** The permittee must comply with the asbestos abatement requirements in OAR 340, Division 248 when conducting any demolition, renovation, repair, construction, and maintenance activities at the facility.
- 10.8 Property Rights** The issuance of this permit does not convey any property rights in either real or personal property, or any exclusive privileges, nor does it authorize any injury to private property or any invasion of personal rights, nor any infringement of federal, state, or local laws or regulations.
- 10.9 Termination, Revocation, or Modification** The Commission may modify or revoke this permit pursuant to OAR 340-216-0060(3) and (4).

## **11.0 ABBREVIATIONS, ACRONYMS, AND DEFINITIONS**

ACDP	Air Contaminant Discharge Permit	ID	identification number
AQMA	Air Quality Maintenance Area	lb	pound(s)
calendar year	12-month period beginning Jan 1st and ending Dec 31st	NAICS	North American Industry Classification System
CFR	Code of Federal Regulations	NESHAP	National Emissions Standards for Hazardous Air Pollutants
date	mm/dd/yy	OAR	Oregon Administrative Rules
DEQ	Oregon Department of Environmental Quality	ORS	Oregon Revised Statutes
EPA	US Environmental Protection Agency	PSEL	Plant Site Emission Limit
EVR	Enhanced Vapor Recovery	scf	standard cubic foot
gal	gallon(s)	VOC	volatile organic compound
GDF	gasoline dispensing facility	year	A period consisting of any 12-consecutive calendar months
HAP	Hazardous Air Pollutant as defined by OAR 340-244-0040		

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