

Instructions for form ASN 2

Annual Notification Form

What notice is required?

Written notification must be given to DEQ before the start of any asbestos abatement project [[OAR 340-248-0260](#)]. Notice must be submitted on forms provided by DEQ and be accompanied by the required notification fee.

Form ASN 2 must be used to notify DEQ of annual friable asbestos abatement projects for smaller projects of less than 40 linear or 80 square feet of asbestos removal.

What are the deadlines for notifying DEQ?

The Annual Notification does not require a ten-day waiting period in order to start smaller friable asbestos abatement work.

Who should us Form ASN 2?

Facility owners or Licensed Asbestos Contractors may submit the annual friable notification plan. They are then required to report their removal amounts to DEQ on a quarterly basis using DEQ form ASN 3.

Contractors doing friable asbestos abatement work at more than one site may submit their plan on Form ASN 2 and then report their small abatement amounts to DEQ on a quarterly basis using DEQ Form ASN 3.

What if there are changes in the project?

Modifications to the annual friable asbestos removal plan must be submitted to DEQ for approval separately prior to their implementation.

What are small friable asbestos abatement projects?

- a) Remove, encapsulate, or repair of less than 40 linear or 80 square feet of friable asbestos-containing material; and
- b) Do not subdivide an otherwise full-scale asbestos abatement project into smaller-size units in order to perform small-scale asbestos removal.

Small friable asbestos abatement projects are also limited to projects where asbestos removal is incidental (such as operation and maintenance), or to projects intended to prevent asbestos-containing material from releasing fibers into the air, and which utilize all practical worker isolation techniques and other control measures.

How and where do I file a quarterly report?

Annually notified projects require quarterly reporting. The contractor or facility owner must complete the ASN 3 form documenting all work performed during a given calendar quarter. FAX or mail the ASN 3 form to the appropriate DEQ regional office:
Gresham 503-674-5148, Bend 541-388-8283, Salem 503-378-4196, or Medford 541-776-6262.

Accessibility information

DEQ is committed to accommodating people with disabilities. Please notify DEQ of any special physical or language accommodations or if you need information in large print, Braille or another format.

To make these arrangements, contact DEQ Communications and Outreach in Portland at 503-229-5696 or call toll-free in Oregon at 800-452-4011; fax to 503-229-6762; or email deqinfo@deq.state.or.us. People with hearing impairments may call 711.



State of Oregon
Department of
Environmental
Quality

**Air Quality
Asbestos Program**
811 SW 6th Avenue
Portland, OR 97204
Phone: (503) 229-5696
(800) 452-4011
Fax: (503) 229-6762
Contact: Cory Ann Wind
www.oregon.gov/DEQ

*DEQ is a leader in
restoring, maintaining and
enhancing the quality of
Oregon's air, land and
water.*

For more information:
Asbestos Control Section
[Susan Patterson](#)
503-667-8414 x55022