

**Application for Variance from Oregon Administrative Rules
Regulating Onsite Wastewater Treatment Systems
Oregon Department of Environmental Quality**

Please complete this application form and submit the \$2140 application fee* (\$2080 + \$60 Surcharge) and required attachments to the appropriate regional office. The map on the reverse side of this page identifies the counties within each of the 3 DEQ regions.

Western Region:

WR Water Quality
Onsite Variance Program
221 Stewart Avenue, Suite 201
Medford, OR 97501
(541) 776-6010

Eastern and Northwest Region:

ER Water Quality
Onsite Variance Program
475 NE Bellevue, Suite 110
Bend, OR 97701
(541) 388-6146

REFERENCE INFORMATION—Please Print				
(Last Name of Owner)	(First Name)	(Township)	(Range)	(Section)
_____ (Mailing Address)		_____ Tax Lot or Tax Account Number		_____ (Parcel Size)
(City)	(State)	(Zip)	(County)	(Lot and Block Number)
_____ (Daytime Phone)	_____ (Home Phone)	_____ (Subdivision Name)		

Provide the Following Attachments:

1. A locator map showing accurate directions to the property. List the property's street address if known.
2. **Two (2) copies** of the parcel's legal description (metes and bounds, warranty deed, sales contract, or approved subdivision plat). Include copies of the protective covenants, deed restrictions and easements applicable to the property.
3. **Two (2) copies** of the assessor's tax lot map showing the property or a surveyor's plat map.
4. **Two (2) copies** of a land use compatibility statement from the appropriate land use authority that your proposed land use is compatible with the LCDC acknowledged comprehensive plan or statewide planning goals.
5. **One Copy** of the DEQ (or Agent) site evaluation report, field notes, and other correspondence relating to past evaluations for septic tank drainfield development.
6. **Two (2) copies** of a narrative description for your variance proposal, including system construction specifications and the step-by-step procedures you propose to follow when installing the system. You must clearly describe how your proposal will overcome the limitations cited by the DEQ/County in the original denial.
7. On a plot plan draw to a defined scale not smaller than one-inch equals thirty feet, show the location and dimensions of all components of the proposed system, including the replacement absorption facility. Indicate separation distances between disposal trenches, springs, water courses, agricultural drainage tile, ditches, drainage ways, water lines, buildings, roads, embankments, and other identifying features which help demonstrate parcel to drainfield relationships. Locate all wells within 200 feet of the proposed system and replacement. **Provide two (2) copies.**
8. The names and mailing addresses of all adjacent property owners and other known interested persons, for hearing notice.
9. The variance officer may request additional items be provided if found necessary for the variance. The application will be incomplete until the requested items are provided.

Hardship variances may be considered in cases of extreme and unusual hardship. The following factors may be considered: Advanced age or bad health of applicant; need of applicant to care for aged, incapacitated or disabled relative; and relative insignificance of the environmental impact of granting a variance. Documentation of hardship must be provided. **MARK THIS BOX FOR HARDSHIP CONSIDERATION.** []

A minimum of two test pits must be provided within the specific area where the actual variance system is being proposed. The pits should be approximately two feet wide, four feet long, and excavated to either bedrock or to a depth of five feet. Similar pits must be provided in the area of the repair system. The Variance Officer may require the proposed drainfield and the future replacement drainfield be staked out.

By my (our) signature(s), I (we) request the Department of Environmental Quality act on this application and hereby grant permission to enter onto the above described property.

(Signature of Owner) (Date) (Signature of Owner) (Date)

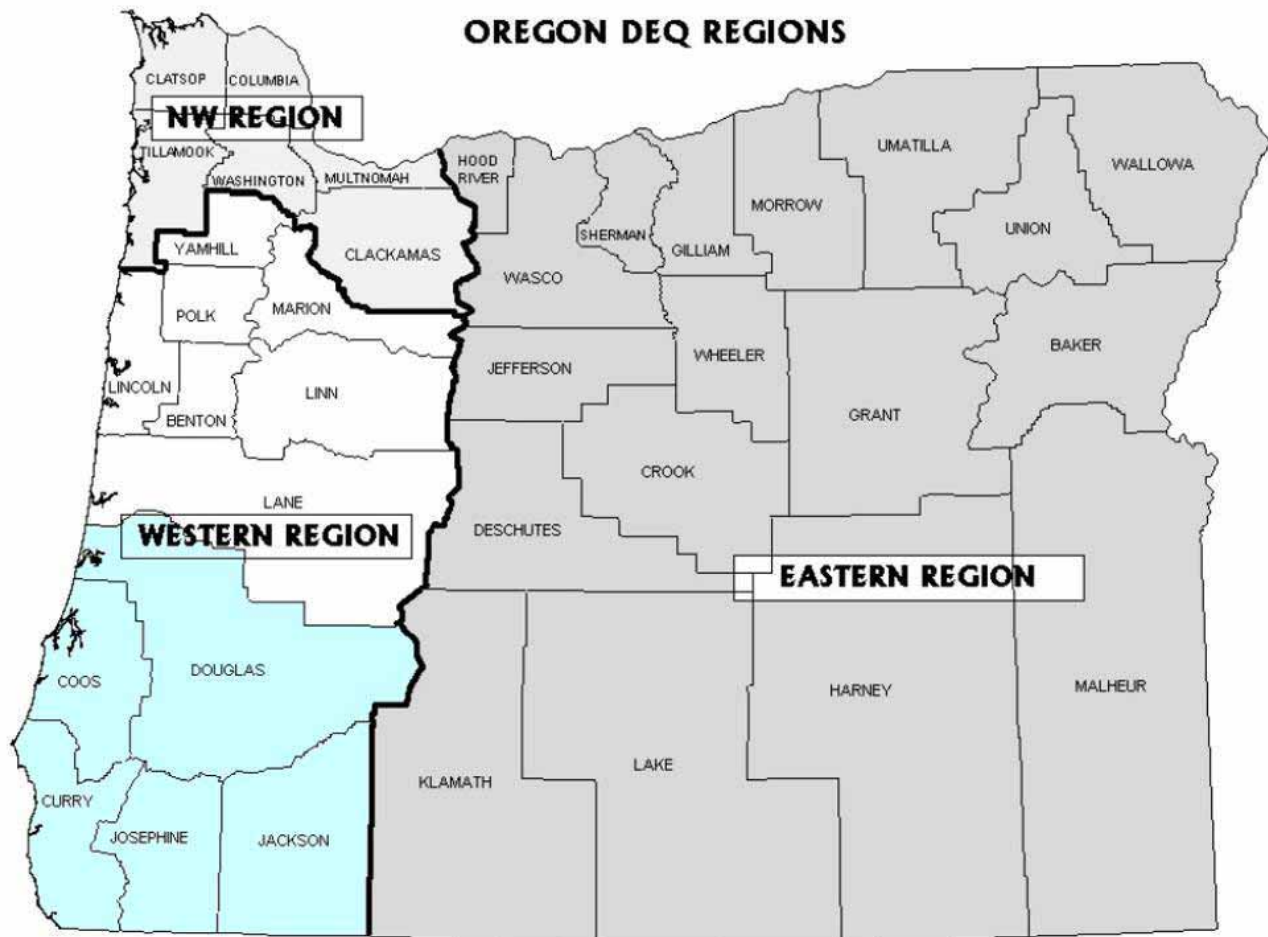
NOTE: All owners must sign this application form. If there are more than two (2) owners, attach additional duplicate applications.

* Pursuant to ORS 454.662, the applicant is not required to submit the application fee if, at the time of filing the application, the applicant is 65 years of age or older, is a resident of the State of Oregon, and has an annual household income, as defined in ORS 310.630, of \$15,000 or less. Appropriate documentation must be submitted with the application.

Oregon Department of Environmental Quality Regional Offices

DEQ is divided into three regions:

- Northwest Region covers the Portland area and west to the Coast
- Western Region covers from Salem south to the California Border
- Eastern Region covers central and eastern Oregon



DEQ On-Site on the web - <http://www.deq.state.or.us/wq/onsite/onsite.htm>